

# MUJI Malaysia

## Personal Data Protection and Privacy Policy

### Introduction

MUJI (Malaysia) Sdn Bhd and its affiliated companies (hereinafter collectively referred to as "we") have implemented this privacy policy in relation to the collection, use, disclosure of personal data. For the purposes of this policy, personal data means any data, whether true or not, about an individual who can be identified from that data ("Personal Data"). Our website is owned and operated by MUJI (Malaysia) Sdn Bhd.

### Scope of Application of Privacy Policy

We may collect Personal Data from you through your use of our website (including but not limited to user registration, online shopping, email registration for email services, and entry to campaigns) ("**Website Services**"), application forms, questionnaires, surveys and complaint forms. Personal Data collected from you using the services listed above will be managed according to our privacy policy.

### Sharing and Disclosure of Personal Data

We use your Personal Data appropriately for the purposes of improving and advertising our Website Services, to improve our products and services, to conduct questionnaires, process membership applications, and administer memberships. Where necessary, we may disclose your Personal Data to third parties, which may be located within or outside of Malaysia, to carry out the aforementioned purposes.

### Collection and Use of Personal Data

We have obtained your consent to collect, use, and disclose your Personal Data through our registration and application forms. By giving us your personal data, you also consent to our collection, use and disclosure of your Personal Data for the purposes set out above. Unless we have obtained your consent, we will not use the information collected for other purposes.

### Access and Correction of Personal Data

We will ensure that the Personal Data in our possession is accurate and complete to the best of our knowledge. You have a right to request for access and correction of your Personal Data. If you would like access to your Personal Data, please contact our Data Protection Officer at [pdpa@muji.com.my](mailto:pdpa@muji.com.my). We will get back to you within 30 days.

## **Destruction of Personal Data**

We will not retain your Personal Data for any period of time longer than is necessary to serve the aforementioned purposes and any valid business or legal purposes. After this period, we shall destroy any documents containing your Personal Data in a safe and secure manner.

## **Contact with Customers**

We may provide you with information about our services and products that may interest you by email, SMS, phone calls or postal mail. If you would like to stop receiving information from any of the aforementioned channels, please contact our Data Protection Officer at [pdpa@muji.com.my](mailto:pdpa@muji.com.my). We will get back to you within 30 days.

## **Cookies**

Cookies are used to improve the functionality of this website when you visit our website but do not compromise your privacy or harm your computer. You can disable cookies via your Internet browser software settings. However, some parts of this website may not function as expected if cookies are disabled.

## **Security**

We take necessary measures to a reasonable extent to protect the privacy of visitors to our website. Depending on the service, we may need to collect personal and highly confidential information from you but will protect such information through appropriate measures, such as encryption, when it is transmitted.

## **Handling of Personal Data**

We have appointed a Data Protection Officer for appropriate and secure management of all Personal Data handled by MUJI, and have implemented data protection policies to manage your Personal Data through appropriate security measures. Unless the circumstances are exceptional, we do not disclose, lend, or transfer the information to any third party without your consent. However, this shall not apply if the law requires it or our rights or property need to be protected.

## **Disclaimer of Liability**

We do not represent or warrant that the contents of our website are appropriate for your environment. Access to our website is voluntary and use of our website is at the sole risk of the user. We shall have no responsibility for any loss (whether direct, indirect, consequential, punitive, special or otherwise) arising out of use of information obtained from our website or other websites linked to our website.

### **Governing Law and Dispute Resolution**

Our privacy policy is governed by Malaysia law. Our website can be accessed from countries which have different laws, but you agree that any dispute arising from your use of our website shall be subject to the laws of Malaysia.

### **Modification of Privacy Policy**

Our privacy policy may be subject to change in whole or in part at our sole discretion. If any changes are made to our privacy policy, you will be notified of them through our website.

### **Contact Us**

If you would like to access or correct any Personal Data which you have provided to us, or submit a complaint, please contact our Data Protection Officer at [pdpa@muji.com.my](mailto:pdpa@muji.com.my). We will get back to you within 30 days.